**Project Document**

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| **Title of Appeal /Program** to which the grant contributes | COVID-19 Response and Recovery Window of the Moldova 2030 SDGs Partnership Fund | | |
| **Applicant** | The UN Multi-Partner Trust Fund Office (MPTFO) as Administrative Agent for the Moldova 2030 SDGs Partnership Fund | | |
| **Participating UN Organizations** | UN Women Moldova in partnership with OHCHR;  International Labour Organization | | |
| **Local implementing partners** | National and Local Employment Offices (NEA), Associations of Local Producers; business development service providers; private sector; youth and women NGOs | | |
| **Project country** | Republic of Moldova | | |
| **Project region(s)/location(s)** within the target country where activities are being implemented | Activities under Result 1 will be implemented in the following raions: Cahul, Rezina, Edinet, Balti, Soroca, Ungheni, Anenii Noi, Calarasi, Orhei, Basarabeasca, Comrat, as well as, in several communities from the left bank of the Dniester;  Activities under Result 2 will be implemented in the following raions: Stefan Voda and Cantemir. | | |
| **Planned Duration**  (from day/month/year – to day/month/year) | 01st October 2020 - 30 September 2021 (for the Austrian contribution)  The duration of the Moldova 2030 SDGs Partnership Fund is 15 February 2019 - 31 December 2022. | | |
| **Financing (in USD)**  Total program costs / total budget appealed for  ADA funding requested | ADA planned contribution (EUR 300,000) | 331,126[[1]](#footnote-1) | 9.76% |
| Other current contributions/commitments to the Fund - Sweden | 3,061,105 | 90.24% |
| Total estimated contributions to the Fund incl. from ADA | 3,392,231 | 100% |
| Other in-kind/complementary contributions   * UN Women in kind contribution: 30,000 USD[[2]](#footnote-2); * ILO contribution: 350,000 USD (50,000 USD - in-kind and 300,000 as ILO-funded complementary support)[[3]](#footnote-3). | | |
| **Program goal/ objective** (Intended impact of the Moldova 2030 SDGs Partnership Fund) | Improved well - being of people of Moldova, in particular of the most vulnerable, in a just and equitable society, in line with international human rights standards and Vision 2030. | | |
| **Key results of the total program** (Expected outcomes of the Moldova 2030 SDGs Partnership Fund) | 1. The people of Moldova, in particular the most vulnerable, demand and benefit from democratic, transparent and accountable governance, gender-sensitive, human rights- and evidence-based public policies, equitable services, and efficient, effective and responsive public institutions;  2. The people of Moldova, in particular the most vulnerable, have access to enhanced livelihood opportunities, decent work and productive employment, generated by sustainable, inclusive and equitable economic growth;  3. The people of Moldova, in particular the most vulnerable, benefit from enhanced environmental governance, energy security, sustainable management of natural resources, and climate and disaster resilient development;  4. The people of Moldova, in particular the most vulnerable, demand and benefit from gender-sensitive and human rights-based, inclusive, effective and equitable quality education, health and social policies and services;  5. The Government of the Republic of Moldova and its people successfully overcome the immediate and long-term adverse health, social and economic consequences of the COVID-19 pandemic. | | |
| **Expected results of the Austrian contribution -** please be specific and provide indicative results which can be reached by the Austrian contribution; please quantify these results | * **Result 1** (DAC Codes 72010 and 72040): Approximately 2,700 people in vulnerable situations, including elderly persons, persons with disabilities and their families, left behind children from both banks of Dniester, have improved their resilience against COVID-19; at least 50 staff and volunteers of NGOs from both banks of Dniester working at the national and local level, who are members of the NGO Task Force on COVID-19 and Human Rights, are better enabled to provide direct social support services in response to the immediate needs of people in vulnerable situations; * **Result 2** (DAC Code 73010): Approximately 100 unemployed persons (young seasonal workers and returned women migrants due to the COVID-19 crisis, in particular from the care economy in Western Europe) benefit from enhanced self- employment and income opportunities. | | |
| **Attribution of Expected Results to**  **SDG targets** (Which SDG target(s) does each result contribute to?)**[[4]](#footnote-4)** | R 1 - SDG 2. Nationalized target 2.2 (End hunger achieve food security and improved nutrition and promote sustainable agriculture);  R 1 - SDG 3. Nationalized targets: 3.3.2, 3.4.2 (Ensure healthy lives and promote well-being for all at all ages);  R 2 - SDG 8. Nationalized target: 8.5 and SDG 17. Nationalized target: 17.17. | | |
| **Target group of the entire program**   * Total number of beneficiaries the program aims to reach * Composition /breakdown of the total target group | General public, public institutions, civil society, private businesses and other stakeholders  Specific target groups and beneficiaries:   * Youth, women and men, including from vulnerable groups; * Residents and populations from special status regions; * People from marginalized groups, i.e. people with disabilities and other groups. | | |
| **Target group of the Austrian Contribution**   * Indicative total number (direct beneficiaries) of people who can be reached by the Austrian contribution * A breakdown according to the different sub-groups. | The measure is addressing the following target groups:   * Approx. 2,700 people in vulnerable situations, from rural and urban areas, including elderly people, people with disabilities, families in vulnerable situations, children without parental care, who are beneficiaries of the NGOs from both banks of Dniester, members of the NGO Task Force on COVID-19 and Human Rights; * At least 50 staff and volunteers of NGOs from both banks of Dniester working at the national and local level, who are members of the NGO Task Force on COVID-19 and Human Rights receive awareness and informative sessions on proper use of personal protective equipment (PPEs), prevention related materials contextualised to the local situation on the proper use of PPEs in two languages; * At least 100 unemployed people due to COVID-19 (young seasonal workers, women returnees due to the COVID-19 crisis, etc.) enhance their income opportunities and livelihoods as result of improved access to jobs and entrepreneurial activities. | | |
| **Activities** carried out to reach the intended results. | **Result 1**:   1. Identification of exact needs for personal protective equipment (PPEs), and hand sanitizers for the staff, as well as the needs for food, hygienic and sanitary products for their beneficiaries in vulnerable situations; 2. Procurement and distribution of PPEs and hand sanitizers for NGOs members, from both banks of Dniester; 3. Procurement and delivery of food, hygienic and sanitary products, and of medicine for the target groups – approximately 2,700 people in vulnerable situations; 4. Informative sessions on the use of PPEs as well as on how to prevent the spread of the virus, for at least 50 NGO staff and volunteers, members of the NGO Task Force on COVID-19 and Human Rights; 5. Equip at least 50 staff and volunteers of NGOs, who provide direct social support services and response to the immediate needs of people in vulnerable situations with the necessary PPEs and hand sanitizers and knowledge how to use them.   **Result 2**:   1. Capacity development for the National Employment Agency to be able to quickly provide segmentation and referral to Active Labour Market Programmes of unemployed directly affected by COVID-19; 2. Entrepreneurship and technical training, mentoring support, small grants and legal support to business registration to 50 program beneficiaries (based on ILO training tools and methodology which also entails elements on business continuity and resilience to COVID-19 disruptions); 3. Enrolment of 50 program beneficiaries in the National Employment Agency’s subsidy scheme to enable them to take up a job as a result. | | |
| **Gender responsive approach:** Please briefly explain what the relevant gender-specific aspects of the proposed intervention (please be specific) are and how these aspects are integrated in the design and implementation of the program. | Evidence shows that disease outbreaks affect women and men differently, and pandemics make existing inequalities for women and girls and discrimination of other marginalized groups such as persons with disabilities and those in extreme poverty, worse. Under this program we will follow the Human rights principles and non-discriminatory approach. The main element of the envisaged beneficiaries will be the vulnerability status.  The specific needs of men, women, girls and boys in vulnerable situation will be taken into consideration in the process of provision and distribution of the food, hygienic and sanitary products, and medicine. The support will be ensured to the NGOs that are providing services both to men, women, girls and boys in vulnerable from rural and urban areas.  The measure will also ensure equal opportunities at job facilitation and trainings activities for men and women. The activities are designed, especially to enable access of young women at risk of poverty and exclusion and female returnees, as most disadvantaged groups, to timely, good quality and tailor-made services and facilitation of their inclusion into decent work. | | |
| **Environment:**  Please briefly outline the relevant environmental aspects and potential environmental impacts of the proposed intervention. | Since the envisaged activities will require procurement of different materials (food, PPE, hygienic and sanitary products) programme will opt for packaging made from bio-degradable/textile or recycled materials. The big lots will be packed in the cardboard type of boxes. Also, the environmental protection messages will be shared with the boxes to reach every beneficiary. The adapted ILO entrepreneurial and technical training curricula promote environmentally friendly business models. | | |
| **Context of the program:** | The Republic of Moldova is currently facing multiple developmental, complex problems. All spheres of life i.e. social, economic, rule of law, environmental, health and others, encounter a multitude of hurdles and challenges, unaddressed necessary reforms, all affecting negatively the general quality of life and level of living of Moldovan citizens. To help address these issues, UN Moldova established the Moldova 2030 SDGs Partnership Fund which serves as an instrument driving for UN joint resource mobilization.  The COVID-19 crisis affected all sectors in the Republic of Moldova. The activities of the NGOs have also been affected, including those working with people from underrepresented groups, who face a double burden due to the virus spread. Based on the collaboration with CSOs, UN Women and OHCHR revealed a series of issues and challenges that people from underrepresented groups are facing, these being mostly food, hygienic and sanitary products and protective equipment. NGOs themselves also face issues, like the lack of financial resources to ensure that their staff and volunteers are equipped with necessary PPEs and hand sanitizers and the fear and stress of infection and spread of COVID-19, which affect the staff and volunteers of NGOs.  An increase in the level of unemployment due to COVID-19 is expected as the rates of circular and seasonal labour migration will likely increase too. High records of returnees suggest an increase in pressure on domestic job markets. Moldova’s migratory patterns have created a class of vulnerable family members left behind, many of who are now cut off from remittances which are often a principal source of disposable income. Moldova provides provisional state income-support programs to vulnerable workers like self-employed, seasonal workers, workers in atypical forms of work, returning migrants who lost their job due to the crisis. However, the access to these support measures and to active labour market programs, in general, has been heavily hampered by weak technological capacities of the National Employment Agency who is unable to timely register and profile the unemployed and provide targeted support to increased flows of jobless people, including returning migrants, temporarily unemployed and/or in search of new jobs opportunities due to the COVID-19 crisis. | | |
| **Reporting:** Please indicate the date by when the final narrative and certified financial reports/audits will be submitted. | Programme monitoring will be continuous throughout the implementation in line with UN Women’s and ILO’s internal procedures, with monitoring tools and system designed to emphasize accountability towards donors, beneficiaries and stakeholders.  UN Women and ILO will submit final narrative reports.  A standard, independent evaluation will be conducted at the UNDAF Moldova level, that will cover this contribution. The evaluation is planned for 2022.  The final consolidated narrative report will be provided no later than six months after the end of the calendar year in which the operational closure of the Fund/Programme occurs, i.e. by 30 June 2023.  The final consolidated financial report will be provided no later than five months after the end of the calendar year in which the financial closing of the Fund/Programme occurs, i.e. by 31 May 2023. | | |

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| **ADA action plan October-March 2021 (draft)** | | | | |  |  |
| No |  | Actions | Deadline | | | Responsible |
| Oct-Nov | Dec-Jan | Feb-March |
| 1 | Prelimenary phase | Organize a kick of coordination meeting with OHCHR, ILO regarding roles | 1-15 Oct - Nov | Dec-Jan | Feb-March | Svetlana, Nighina |
|  | Criteria and requirements identification for determining the list of beneficiars | 15-Nov |  |  | Nighina, Ala, OHCHR |
| 2 | Amend Nina Lozinschi contract (Cost and Term extention to the contract for additional consultantion support) | 30 Oct -10 Nov |  |  | Ala |
| 3 | Identification the list of needs (PPEs, food, hygienic and sanitary package) | 30 Oct -10 Nov |  |  | UNWOM, OHCHR |
| 4 | Select the beneficiars in Cahul, Rezina, Edinet, Balti, Soroca, Ungheni, Anenii Noi, Calarasi, Orhei, Basarabeasca, Comrat, TN, including in consultation with LPAs | 01-Nov | 30-Dec |  | Nina, OHCHR |
| 5 | Drafting the info list about beneficiaries and collecting the feed back |  | 10 Dec- 30 Jan |  | Nina |
| 7 | Approving the lists of beneficiars and supplies items |  | 10 Dec- 30 Jan |  | UNWOM, OHCHR |
| 8 | Note-to-File of the project signed |  | 30-Dec |  | Viorica, Ala |
| 9 | Contracting and delivery phase | Contracting NGO for project support (volunteers for social support services) |  | 10-Jan |  | Nina |
| 10 | Conducting procurement of food, hygienic , protective packages (including contracting) |  |  | Feb-March | Ala |
| 11 | Contracting company to ensure communication support (video, etc.) |  | Dec-30 Jan |  | Ala, Loredana |
| 12 | Contracting a company/organization to provide an informative session on COVID |  | Jan |  | UNWOM, OHCHR |
| 13 | Ensuring placement of stickers and readiness of packages for distribution |  |  | Feb-March | Ala, Loredana |
| 14 | Coordination of delivery process in Transnistria (preparing letters, etc.) |  |  | Feb-March | Nighina, Ala |
| 15 | Distribution to beneficiaries from both banks of Dniester |  |  | Feb-March | Nina, Ala |
| 16 | Ensuring gathering of photos, shooting video from delivery |  |  | Feb-March | Loredana |
| 17 | Collecting delivery notes, photos etc. from beneficiars |  |  | Feb-March | Nina |
| 18 | Post delivery and payment phase | Payment process |  |  | Feb-March | Ala |
| 19 | Issuing VAT exemption to suppliers |  |  | Feb-March | Ala |
| 20 | Evaluation and analysis of data (number of beneficiars, localities, etc.) |  |  | Feb-March | Svetlana, Nighina |
| 21 |  |  |  |  |  |

**Budget**

| **Budget Lines** | **DAC Codes** | **Description** | **unit** | **price per unit** | **Total EUR** | **Total USD** |
| --- | --- | --- | --- | --- | --- | --- |
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| **1. Staff and other personnel** |  |  |  |  |  |  |
| **UN Women** | | | | | | |
| Communication Associate SB3.3 - 20% | 72010 | 20% of payroll cost for the period Sept- November 2020 | 3 | 83.47 | 850.40 | 996.23 |
| Administrative Associate G6 - 20% | 72010 | 20% of payroll cost for the period Sept- November 2020 | 3 | 443.77 | 1,331.30 | 1,559.60 |
| Programme Associate SC3.3 - 20% | 72040 | 20% of payroll cost for the period Sept- November 2020 | 3 | 283.47 | 850.40 | 996.23 |
| Short-term consultancy reposnible for coordination of distribution | 72040 | 20% of payroll cost for the period Sept- December 2020 | 4 | 600.00 | 2,400.00 | 2,811.56 |
| **Subtotal** |  |  |  |  | **5,432.10** | **6,363.62** |
| **ILO** | | | | | | |
| Project Manager Chisinau (NOB) 20% | 73010 | 20% of payroll cost for the period Sept- November 2020 | 3 | 904.00 | 2,712.00 | 3,177.07 |
| Project Assistant Chisinau (G4) 20% | 73010 | 20% of payroll cost for the period Sept- November 2020 | **3** | 304.00 | 912.00 | 1,068.39 |
| Consultancy - local facilitator (x2) | 73010 | 20% of payroll cost for the period J Sept- November 2020 | 3 | 300.00 | 900.00 | 1,054.34 |
| **Subtotal** |  |  |  |  | **4,524.00** | **5,299.80** |
| **2. Contractual services** |  |  |  |  |  |  |
| **UN Women** | | | | | | |
| Contract with NGO/company for provision of informative sessions | 72010 | Raising awareness and informative sessions for members of the CSO on proper use of PPEs, prevention related materials contextualised to local situation and target group, in two languages | 1 | 5,000.00 | 5,000.00 | 5,857.42 |
| Contract on food supplies | 72040 |  | 1 | 48,500.00 | 48,500.00 | 56,817.00 |
| Contract on hygenic items | 72010 |  | 1 | 61,000.00 | 61,000.00 | 71,460.55 |
| Contract on delivery and distribution | 72010 |  | 1 | 8,400.00 | 8,000.00 | 9,371.88 |
| Contracts with relevant companies | 72040 | Contract for outreach/visibility (event, broadcasting, stickers) | 1 | 3,000.00 | 3,000.00 | 3,514.45 |
| Other supplies | 72010 |  | 1 | 1,792.00 | 1,792.00 | 2,099.30 |
| **Subtotal** |  |  |  |  | **127,292.00** | **149,120.60** |
| **ILO** | | | | | | |
| Contract on consultancy services and IT support | 73010 | Enhanced online registration form for a better clients' segmentation directly affected by Covid -19 | 1 | 2,000.00 | 2,000.00 | 2,342.97 |
| Contract on entrepreneurial training provision | 73010 | Provision of entreprenorial training and mentorship support for 50 beneficiaries | 1 | 5,000.00 | 5,000.00 | 5,857.42 |
| Contract on technical (speacialized) training provision | 73010 | Provision of specialized trainings in two value-adding sectors (tentative: beekeeping, handicraft) for 50 beneficiaries | 1 | 3,000.00 | 3,000.00 | 3,514.45 |
| Contract for legal support services | 73010 | Legal support for the registration of 50 start-ups | 1 | 3,000.00 | 3,000.00 | 3,514.45 |
| Contract with local producers' associations for small grants' provision | 73010 | Two contracts per region signed to facilitate the access to small grants for 50 beneficiaries. 2000 EUR grant per beneficiary for start-up business. (ILO has implemented similar schemes and has proved results) | 50 | 2,000.00 | 100,000.00 | 117,148.45 |
| Employment subsidies | 73010 | Employment subsidies : (50 unemployed people x 3 months) \*30% of the average wage (according to the Law on Employment Promotion 105, 14.06.18) | 50 | 450.00 | 22,500.00 | 26,358.40 |
| **Subtotal** |  |  |  |  | **135,500.00** | **158,736.15** |
| **3. Travel** |  |  |  |  |  |  |
| **UN Women** | | | | | | |
| Fuel costs | 72010 | Transportation cost for monitoring visits (2 visits/month \* 2 regions \* 3 months) | 3 | 150.00 | 450.00 | 527.17 |
| **ILO** | | | | | | |
| Transportation cost | 72010 | Transportation cost for monitoring visits (2 visits/month \* 2 regions \* 3 months) | 12 | 200.00 | 2,400.00 | 2,811.56 |
| **Subtotal** |  |  |  |  | **2,850.00** | **3,338.73** |
| **4. General Operating and other Direct Costs** |  |  |  |  |  |  |
| Fees for transactions based on UN Universal Price List | 72010 |  | 1 | 500.00 | 500.00 | 585.74 |
| Other support costs | 72010 |  | 1 | 1,500.00 | 1,500.00 | 1,757.23 |
| **Subtotal** |  |  |  |  | **2,000.00** | **2,342.97** |
| **5. Idirect support costs** |  |  |  |  |  |  |
| UNW Indirect Support Costs | 72010 | (7% of direct cost) |  |  | 9,462.19 | 11,084.81 |
| ILO Administrative costs | 73010 | (7% of direct costs) |  |  | 9,969.68 | 11,679.33 |
| **Subtotal** |  |  |  |  | **19,431.87** | **22,764.13** |
| **Grand Subtotal- programmable amount** |  |  |  |  | **297,029.97** | **347,966.00** |
| **TOTAL ILO** | | | | | | **180,284** |
| **TOTAL UN Women** | | | | | | **167,682** |

1. Calculation based on UN operational exchange rate EUR-USD as of 1 June 2020: <https://treasury.un.org/operationalrates/OperationalRates.php> [↑](#footnote-ref-1)
2. The in-kind contribution will be reflected in programme and operations staff, office related costs, communication and connection costs related to the implementation of the current project and not quantified in the budget. Quality assurance through monitoring and evaluation of proper implementation of the initiative, including narrative and financial reporting will present as well the in-kind contributions. [↑](#footnote-ref-2)
3. ILO is launching a new project titled “Reactivating social dialogue for an effective Covid-19 response in Moldova and applying it to local job creation through Local Employment Partnerships”. One of the objectives of this project is synergetic and aligned to this initiative. [↑](#footnote-ref-3)
4. A complete list of all SDG targets can be found here: <https://sustainabledevelopment.un.org/topics/sustainabledevelopmentgoals> [↑](#footnote-ref-4)