

**Consolidated Annual Financial  
Report of the Administrative Agent  
for  
the SUN Movement Fund**

**for the period 1 January to 31 December 2017**

Multi-Partner Trust Fund Office  
Bureau for Management Services  
United Nations Development Programme  
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)

31 May 2018

**PARTICIPATING ORGANIZATIONS**



United Nations  
Children's Fund



UN Office for Project  
Services



World Food  
Programme



World Health  
Organization

**CONTRIBUTORS**



Department for International  
Development (DFID)



Irish Aid



SWISS AGY FOR  
DEVELOPMENT &  
COOPERATION

## DEFINITIONS

### **Allocation**

Amount approved by the Steering Committee for a project/programme.

### **Approved Project/Programme**

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

### **Contributor Commitment**

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

### **Contributor Deposit**

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

### **Delivery Rate**

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

### **Indirect Support Costs**

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

### **Net Funded Amount**

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

### **Participating Organization**

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

### **Project Expenditure**

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

### **Project Financial Closure**

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

### **Project Operational Closure**

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

### **Project Start Date**

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

### **Total Approved Budget**

This represents the cumulative amount of allocations approved by the Steering Committee.

### **US Dollar Amount**

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

**TABLE OF CONTENTS**

Introduction .....	1
1. Sources and Uses of Funds .....	2
2. Partner Contributions .....	3
3. Interest Earned .....	3
4. Transfer of Funds .....	4
5. Expenditure and Financial Delivery Rates .....	5
6. Cost Recovery .....	6
7. Accountability and Transparency .....	7
8. Direct Cost .....	8

## INTRODUCTION

This Consolidated Annual Financial Report of the **SUN Movement Fund** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the terms of Reference (TOR), the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to contributors.

This consolidated financial report covers the period 1 January to 31 December 2017 and provides financial data on progress made in the implementation of projects of the **SUN Movement Fund**. It is posted on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/SUN00>).

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

## 2017 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **SUN Movement Fund** using the pass-through funding modality as of 31 December 2017. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/SUN00>.

### 1. SOURCES AND USES OF FUNDS

As of 31 December 2017, **3** contributors deposited US\$ **10,087,658** in contributions and US\$ **34,233** was earned in interest.

The cumulative source of funds was US\$ **10,121,891**

Of this amount, US\$ **9,957,439** has been net funded to **4** Participating Organizations, of which US\$ **9,752,260** has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ **100,877**. Table 1 provides an overview of the overall sources, uses, and balance of the **SUN Movement Fund** as of 31 December 2017.

**Table 1. Financial Overview, as of 31 December 2017 (in US Dollars)**

	Annual 2016	Annual 2017	Cumulative
<b>Sources of Funds</b>			
Contributions from donors	-	-	10,087,658
Fund Earned Interest and Investment Income	341	166	34,233
Interest Income received from Participating Organizations	-	-	-
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Income	-	-	-
<b>Total: Sources of Funds</b>	<b>341</b>	<b>166</b>	<b>10,121,891</b>
<b>Use of Funds</b>			
Transfers to Participating Organizations	152,192	-	10,019,786
Refunds received from Participating Organizations	(2,349)	(59,899)	(62,348)
<b>Net Funded Amount</b>	<b>149,844</b>	<b>(59,899)</b>	<b>9,957,439</b>
Administrative Agent Fees	-	-	100,877
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	2	0	441
Other Expenditures	-	-	-
<b>Total: Uses of Funds</b>	<b>149,845</b>	<b>(59,899)</b>	<b>10,058,757</b>
<b>Change in Fund cash balance with Administrative Agent</b>	<b>(149,504)</b>	<b>60,065</b>	<b>63,135</b>
Opening Fund balance (1 January)	152,574	3,069	-
<b>Closing Fund balance (31 December)</b>	<b>3,069</b>	<b>63,135</b>	<b>63,135</b>
Net Funded Amount (Includes Direct Cost)	149,844	(59,899)	9,957,439
Participating Organizations' Expenditure (Includes Direct Cost)	1,296,922	(57,751)	9,752,260
<b>Balance of Funds with Participating Organizations</b>			<b>205,178</b>

## 2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2017.

The **SUN Movement Fund** is currently being financed by **3** contributors, as listed in the table below.

The table below includes commitments made up to 31 December 2017 through signed Standard Administrative Agreements, and deposits made through 2017. It does not include commitments that were made to the fund beyond 2017.

**Table 2. Contributors' Commitments and Deposits, as of 31 December 2017 (in US Dollars)**

Contributors	Total Commitments	Prior Years as of 31-Dec-2016 Deposits	Current Year Jan-Dec-2017 Deposits	Total Deposits
Department for International Development (DFID)	5,860,091	5,860,091	-	5,860,091
Irish Aid	429,485	429,485	-	429,485
Swiss Agency for Development & Cooperation	3,798,083	3,798,083	-	3,798,083
<b>Grand Total</b>	<b>10,087,658</b>	<b>10,087,658</b>	<b>-</b>	<b>10,087,658</b>

### 3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December 2017, Fund earned interest amounts to US\$ **34,233**.

Details are provided in the table below.

**Table 3. Sources of Interest and Investment Income, as of 31 December 2017 (in US Dollars)**

Interest Earned	Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Total
<b>Administrative Agent</b>			
Fund Earned Interest and Investment Income	34,067	166	34,233
<b>Total: Fund Earned Interest</b>	<b>34,067</b>	<b>166</b>	<b>34,233</b>
<b>Participating Organization</b>			
<b>Total: Agency earned interest</b>			
<b>Grand Total</b>	<b>34,067</b>	<b>166</b>	<b>34,233</b>

#### 4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2017, the AA has transferred US\$ **10,019,786** to 4 Participating Organizations (see list below).

#### 4.1 TRANSFER BY PARTICIPATING ORGANIZATION

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

**Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2017 (in US Dollars)**

Participating Organization	Prior Years as of 31-Dec-2016			Current Year Jan-Dec-2017			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
UNICEF	1,656,543		1,656,543				1,656,543		1,656,543
UNOPS	2,585,871	(100)	2,585,771		(3,854)	(3,854)	2,585,871	(3,954)	2,581,917
WFP	4,728,772	(2,349)	4,726,423		(56,045)	(56,045)	4,728,772	(58,394)	4,670,378
WHO	1,048,600		1,048,600				1,048,600		1,048,600
<b>Grand Total</b>	<b>10,019,786</b>	<b>(2,449)</b>	<b>10,017,338</b>		<b>(59,899)</b>	<b>(59,899)</b>	<b>10,019,786</b>	<b>(62,348)</b>	<b>9,957,439</b>

## 5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year 2017 were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Project expenditures are incurred and monitored by each Participating Organization, and are reported as per the agreed upon categories for inter-agency harmonized reporting. The reported expenditures were submitted via the MPTF Office's online expenditure reporting tool. The 2017 expenditure data has been posted on the MPTF Office GATEWAY at <http://mptf.undp.org/factsheet/fund/SUN00>.

## 5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In 2017, US\$ **(59,899)** was net funded to Participating Organizations, and US\$ **(57,751)** was reported in expenditure.

As shown in table below, the cumulative net funded amount is US\$ **9,957,439** and cumulative expenditures reported by the Participating Organizations amount to US\$ **9,752,260**. This equates to an overall Fund expenditure delivery rate of **98** percent.

**Table 5. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2017 (in US Dollars)**

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Cumulative	
UNICEF	1,656,543	1,656,543	1,636,663	1,852	1,638,516	98.91
UNOPS	2,585,871	2,581,917	2,397,072	(3,609)	2,393,463	92.70
WFP	4,728,772	4,670,378	4,727,720	(56,038)	4,671,682	100.03
WHO	1,048,600	1,048,600	1,048,556	44	1,048,600	100.00
<b>Grand Total</b>	<b>10,019,786</b>	<b>9,957,439</b>	<b>9,810,011</b>	<b>(57,751)</b>	<b>9,752,260</b>	<b>97.94</b>

### 5.3 EXPENDITURE BY PROJECT

Table 5 displays the net funded amounts, expenditures reported and the financial delivery rates by Participating Organization.

**Table 5. Expenditure by Project within Sector, as of 31 December 2017 (in US Dollars)**

Sector / Project No.and Project Title		Participating Organization	Project Status	Total Approved Amount	Net Funded Amount	Total Expenditure	Delivery Rate %
<b>Country Catalytic Programmes</b>							
00084693	SUN 02/MOZ/006 ?Advocacy"	WFP	Operationally Closed	428,000	425,651	428,000	100.55
00085562	SUN 02/MLI/005 Civil Society	WFP	Operationally Closed	374,500	374,500	373,455	99.72
00086995	SUN 02/GLO/012 ?Civil Society"	UNOPS	Operationally Closed	1,188,247	1,188,247	1,044,316	87.89
00089284	SUN 02/KEN/018 Mobilizing Civi	UNICEF	Operationally Closed	299,600	299,600	286,707	95.70
00089285	SUN 02/KGZ/020 Structural Supp	UNICEF	Operationally Closed	235,400	235,400	235,440	100.02
00089417	SUN 02/GIN/019 Civil Society M	UNICEF	Operationally Closed	289,000	289,000	289,000	100.00
00089470	SUN 02/SLE/022 Mobilised Civil	UNICEF	Operationally Closed	299,600	299,600	299,546	99.98
00089650	SUN 02/LAO/015 CSO Alliance	UNOPS	Operationally Closed	267,500	267,500	267,500	100.00
00090021	SUN 02/SEN/025 Gouvernance	WFP	Operationally Closed	212,963	212,963	212,963	100.00
00094057	SUN 02/NGA/026 Mobilizing&Str	UNICEF	Operationally Closed	212,943	212,943	210,896	99.04
00084692	SUN 02/BGD/001 ?Civil Society"	WFP	Financially Closed	535,000	535,000	535,000	100.00
00084721	SUN 02/MWI/004 ?Civil Society?"	WFP	Financially Closed	428,000	380,462	380,462	100.00
00084722	SUN 02/NER/008 Sensibilisation	WFP	Financially Closed	428,000	428,000	428,000	100.00
00084723	SUN 02/UGA/010 CivSoc Cap Stre	WHO	Financially Closed	321,000	321,000	321,000	100.00
00085325	SUN 02/GHA/002 ?Civil Society"	WFP	Financially Closed	374,500	374,500	374,500	100.00
00085723	SUN 02/GUA/003 ?Civil Society"	WHO	Financially Closed	428,000	428,000	428,000	100.00
00087074	SUN 02/NPL/007 "Civil Society"	WFP	Financially Closed	428,000	428,000	428,000	100.00
00088541	SUN 02/SAL/013 CSO mobilizatio	WHO	Financially Closed	299,600	299,600	299,600	100.00
00088585	SUN 02/PER/014 Childhood Nutri	WFP	Financially Closed	278,200	269,693	269,693	100.00

00089099	SUN 02/MNM/016 Civil Society A	UNOPS	Financially Closed	224,700	220,846	220,846	100.00
00089100	SUN 02/LKA/017 Civil Society A	WFP	Financially Closed	235,400	235,400	235,400	100.00
00089316	SUN 02/ZWE/021 Supporting Civi	WFP	Financially Closed	256,800	256,800	256,800	100.00
00089561	SUN 02/MDG/023 Civil Society P	WFP	Financially Closed	299,600	299,600	299,600	100.00
00090070	SUN 02/BDI/027 Strengthen CS r	WFP	Financially Closed	209,059	209,059	209,059	100.00
00090332	SUN 02/RWA/024 Coordinated CSO	WFP	Financially Closed	240,750	240,750	240,750	100.00
<b>Country Catalytic Programmes: Total</b>				<b>8,794,362</b>	<b>8,732,114</b>	<b>8,574,533</b>	<b>98.20</b>

Global SUN Efforts							
00096681	EVALUATION SUN MOVEMENT	UNOPS	Operationally Closed	203,424	203,424	180,010	88.49
00088016	SUN 03/Monitoring & Evaluation	UNOPS	Financially Closed	60,000	59,900	59,900	100.00
<b>Global SUN Efforts: Total</b>				<b>263,424</b>	<b>263,324</b>	<b>239,910</b>	<b>91.11</b>

SUN Actions Country-Level							
00089227	SUN 01/GLO/001 PROCASUR	UNOPS	Operationally Closed	642,000	642,000	620,891	96.71
00094562	SUN 01/GLO/002	UNICEF	Operationally Closed	320,000	320,000	316,927	99.04
<b>SUN Actions Country-Level: Total</b>				<b>962,000</b>	<b>962,000</b>	<b>937,818</b>	<b>97.49</b>

<b>Grand Total</b>				<b>10,019,786</b>	<b>9,957,439</b>	<b>9,752,260</b>	<b>97.94</b>
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### 5.3 EXPENDITURE BY PROJECT

Table 5 displays the net funded amounts, expenditures reported and the financial delivery rates by Participating Organization.

**Table 5. Expenditure by Project within Country, as of 31 December 2017 (in US Dollars)**

Country / Project No.and Project Title		Participating Organization	Approved Amount	Net Funded Amount	Expenditure	Delivery Rate %
<b>Bangladesh</b>						
00084692	SUN 02/BGD/001 Civil Society"	WFP	535,000	535,000	535,000	100.00
<b>Bangladesh Total</b>			<b>535,000</b>	<b>535,000</b>	<b>535,000</b>	<b>100.00</b>
<b>Burundi</b>						
00090070	SUN 02/BDI/027 Strengthen CS r	WFP	209,059	209,059	209,059	100.00
<b>Burundi Total</b>			<b>209,059</b>	<b>209,059</b>	<b>209,059</b>	<b>100.00</b>
<b>El Salvador</b>						
00088541	SUN 02/SAL/013 CSO mobilizatio	WHO	299,600	299,600	299,600	100.00
<b>El Salvador Total</b>			<b>299,600</b>	<b>299,600</b>	<b>299,600</b>	<b>100.00</b>
<b>Ghana</b>						
00085325	SUN 02/GHA/002 ?Civil Society"	WFP	374,500	374,500	374,500	100.00
<b>Ghana Total</b>			<b>374,500</b>	<b>374,500</b>	<b>374,500</b>	<b>100.00</b>
<b>Guatemala</b>						
00085723	SUN 02/GUA/003 ?Civil Society"	WHO	428,000	428,000	428,000	100.00
<b>Guatemala Total</b>			<b>428,000</b>	<b>428,000</b>	<b>428,000</b>	<b>100.00</b>
<b>Guinea</b>						
00089417	SUN 02/GIN/019 Civil Society M	UNICEF	289,000	289,000	289,000	100.00
<b>Guinea Total</b>			<b>289,000</b>	<b>289,000</b>	<b>289,000</b>	<b>100.00</b>
<b>Kenya</b>						
00089284	SUN 02/KEN/018 Mobilizing Civi	UNICEF	299,600	299,600	286,707	95.70
<b>Kenya Total</b>			<b>299,600</b>	<b>299,600</b>	<b>286,707</b>	<b>95.70</b>
<b>Kyrgyzstan</b>						
00089285	SUN 02/KGZ/020 Structural Supp	UNICEF	235,400	235,400	235,440	100.02
<b>Kyrgyzstan Total</b>			<b>235,400</b>	<b>235,400</b>	<b>235,440</b>	<b>100.02</b>
<b>Lao People's Democratic Rep</b>						
00089650	SUN 02/LAO/015 CSO Alliance	UNOPS	267,500	267,500	267,500	100.00

<b>Lao People's Democratic Rep Total</b>			<b>267,500</b>	<b>267,500</b>	<b>267,500</b>	<b>100.00</b>
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<b>Madagascar</b>						
00089561	SUN 02/MDG/023 Civil Society P	WFP	299,600	299,600	299,600	100.00
<b>Madagascar Total</b>			<b>299,600</b>	<b>299,600</b>	<b>299,600</b>	<b>100.00</b>

<b>Malawi</b>						
00084721	SUN 02/MWI/004 ?Civil Society?	WFP	428,000	380,462	380,462	100.00
<b>Malawi Total</b>			<b>428,000</b>	<b>380,462</b>	<b>380,462</b>	<b>100.00</b>

<b>Mali</b>						
00085562	SUN 02/MLI/005 Civil Society	WFP	374,500	374,500	373,455	99.72
<b>Mali Total</b>			<b>374,500</b>	<b>374,500</b>	<b>373,455</b>	<b>99.72</b>

<b>Mozambique</b>						
00084693	SUN 02/MOZ/006 ?Advocacy"	WFP	428,000	425,651	428,000	100.55
<b>Mozambique Total</b>			<b>428,000</b>	<b>425,651</b>	<b>428,000</b>	<b>100.55</b>

<b>Myanmar</b>						
00089099	SUN 02/MNM/016 Civil Society A	UNOPS	224,700	220,846	220,846	100.00
<b>Myanmar Total</b>			<b>224,700</b>	<b>220,846</b>	<b>220,846</b>	<b>100.00</b>

<b>Nepal</b>						
00087074	SUN 02/NPL/007 "Civil Society"	WFP	428,000	428,000	428,000	100.00
<b>Nepal Total</b>			<b>428,000</b>	<b>428,000</b>	<b>428,000</b>	<b>100.00</b>

<b>Niger</b>						
00084722	SUN 02/NER/008 Sensibilisation	WFP	428,000	428,000	428,000	100.00
<b>Niger Total</b>			<b>428,000</b>	<b>428,000</b>	<b>428,000</b>	<b>100.00</b>

<b>Nigeria</b>						
00094057	SUN 02/NGA/026 Mobilizing&Str	UNICEF	212,943	212,943	210,896	99.04
<b>Nigeria Total</b>			<b>212,943</b>	<b>212,943</b>	<b>210,896</b>	<b>99.04</b>

<b>Peru</b>						
00088585	SUN 02/PER/014 Childhood Nutri	WFP	278,200	269,693	269,693	100.00
<b>Peru Total</b>			<b>278,200</b>	<b>269,693</b>	<b>269,693</b>	<b>100.00</b>

<b>Rwanda</b>						
00090332	SUN 02/RWA/024 Coordinated CSO	WFP	240,750	240,750	240,750	100.00
<b>Rwanda Total</b>			<b>240,750</b>	<b>240,750</b>	<b>240,750</b>	<b>100.00</b>

Senegal						
00090021	SUN 02/SEN/025 Gouvernance	WFP	212,963	212,963	212,963	100.00
<b>Senegal Total</b>			<b>212,963</b>	<b>212,963</b>	<b>212,963</b>	<b>100.00</b>

Sierra Leone						
00089470	SUN 02/SLE/022 Mobilised Civil	UNICEF	299,600	299,600	299,546	99.98
<b>Sierra Leone Total</b>			<b>299,600</b>	<b>299,600</b>	<b>299,546</b>	<b>99.98</b>

Sri Lanka						
00089100	SUN 02/LKA/017 Civil Society A	WFP	235,400	235,400	235,400	100.00
<b>Sri Lanka Total</b>			<b>235,400</b>	<b>235,400</b>	<b>235,400</b>	<b>100.00</b>

Uganda						
00084723	SUN 02/UGA/010 CivSoc Cap Stre	WHO	321,000	321,000	321,000	100.00
<b>Uganda Total</b>			<b>321,000</b>	<b>321,000</b>	<b>321,000</b>	<b>100.00</b>

United Nations						
00086995	SUN 02/GLO/012 "Civil Society"	UNOPS	1,188,247	1,188,247	1,044,316	87.89
00088016	SUN 03/Monitoring & Evaluation	UNOPS	60,000	59,900	59,900	100.00
00089227	SUN 01/GLO/001 PROCASUR	UNOPS	642,000	642,000	620,891	96.71
00094562	SUN 01/GLO/002	UNICEF	320,000	320,000	316,927	99.04
00096681	EVALUATION SUN MOVEMENT	UNOPS	203,424	203,424	180,010	88.49
<b>United Nations Total</b>			<b>2,413,671</b>	<b>2,413,571</b>	<b>2,222,044</b>	<b>92.06</b>

Zimbabwe						
00089316	SUN 02/ZWE/021 Supporting Civi	WFP	256,800	256,800	256,800	100.00
<b>Zimbabwe Total</b>			<b>256,800</b>	<b>256,800</b>	<b>256,800</b>	<b>100.00</b>

<b>Grand Total</b>			<b>10,019,786</b>	<b>9,957,439</b>	<b>9,752,260</b>	<b>97.94</b>
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## 5.4 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. See table below.

### 2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

**Table 6. Expenditure by UNDG Budget Category, as of 31 December 2017 (in US Dollars)**

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2016	Current Year Jan-Dec-2017	Total	
Staff & Personnel Cost (New)	56,490	3,239	59,728	0.65
Suppl, Comm, Materials (New)	46,946	-	46,946	0.51
Equip, Veh, Furn, Depn (New)	-	-	-	
Contractual Services (New)	533,717	(6)	533,711	5.82
Travel (New)	211,490	-	211,490	2.31
Transfers and Grants (New)	8,173,664	(57,813)	8,115,851	88.49
General Operating (New)	203,468	382	203,850	2.22
<b>Programme Costs Total</b>	<b>9,225,775</b>	<b>(54,198)</b>	<b>9,171,576</b>	<b>100.00</b>
<sup>1</sup> Indirect Support Costs Total	584,237	(3,553)	580,684	6.33
<b>Total</b>	<b>9,810,011</b>	<b>(57,751)</b>	<b>9,752,260</b>	

<sup>1</sup> **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

## 6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2017, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. Cumulatively, as of 31 December 2017, US\$ **100,877** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **(3,553)** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **580,684** as of 31 December 2017.

## 7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.