



PROGRESS REPORT

Reporting UN Organization	:	United Nations Development Programme
Country	:	Lebanon
Project No.	:	00063594
Project Title	:	<u>LRF-18 Recovery Coordination Support in Lebanon</u>
LRF Signature date	:	24 October 2008
Project Start date	:	30 October 2008
Project Timeframe	:	36 months
Reporting Period	:	1 January - 31 March 2011

I. PURPOSE

Project Summary:

The project aims at strengthening the coordination capacity of the Resident Coordinator's Sub-Offices in the north and south of Lebanon to ensure a more effective and efficient delivery of recovery and development programs in Lebanon: This goal contains three key immediate objectives:

(a) **Coordination at the field and national level through the strengthening of existing RCO Sub-Offices enhanced:** the primary function of the sub-offices is to facilitate and promote coordination of recovery and development efforts at the field level to avoid duplication and promote synergy and complementarities, strengthen community outreach in the regions and act as interlocutors with different partners and stakeholders (decentralized units of line ministries and government agencies, NGOs, civil society organizations etc.).

(b) **Comprehensive Information Management Unit established and products shared with stakeholders and public at large:** one of the key coordination functions that can assist in making a difference in the recovery and development effort is to provide information on recovery and reconstruction to the national government, local and international partners, donors and media. A successful recovery response is dependent on the collection, analysis and distribution of information on the work of development partners on the ground to support the recovery and reconstruction efforts.

(c) **Support the coordination mechanism and visibility strategy of the Lebanon Recovery Fund (LRF):** Taking into account the possible expansion of the Lebanon Recovery Fund and the new initiatives which may be joining this MDTF (e.g. Oil Spills) it is

necessary to enhance the coordination of UN participating organizations in order to avoid duplication and promote joint activities that can achieve greater results.

The ultimate goal of the coordination support structure is to enhance coordination of recovery and development activities in the field towards strengthening national capacity and ownership.

Project Objective:

Enhance coordination of recovery and development activities at the field level;
Improve information sharing between actors and raise awareness on recovery activities, thus providing a gateway for various actors working or planning interventions;
Contribute to provision of linkages among various UN agencies, local and international NGOs, civil society entities, the communities, and the Lebanese government entities both at the central and local level;
Support the coordination mechanism and visibility strategy of the LRF, and
Work towards joint programming amongst various actors.

Project Outputs:

The project will support Coordination Mechanisms in the field and an Information Management Unit would allow the Resident Coordinator to provide information to member states; national and international organisations; national level governmental and non-governmental actors; donors and others involved in the recovery and development efforts.

Project Linkages to National Priorities and Development Goals:

Through sustained linkages between the UNRCO and the Government, the project was able to reflect government priorities in the work of the various UN and civil society organizations in the North and South.

Project Implementation Partners:

For the RCO Sub-Office in the North:

The main UN partners are UNRWA and the other UN agencies working in the NBC response operation, Akkar area and the MDGF Programme (ILO, UN Habitat, UNICEF, UNDP, UNESCO, FAO and UNFPA);
National and international NGOs participate in the Cluster system;
National and international NGOs operating in Akkar;
Local authorities (i.e. authorities of the NBC surrounding municipalities and municipalities of the 3rd ring and border areas);
LPDC;
Palestinian representatives, and
Bilateral and multilateral donors (i.e. EC, KFW).

For the RCO Sub-Office in the South:

UN agencies with a presence in South Lebanon (UNDP and ILO - as well as UNIFIL) plus others involved in sector meetings and emergency preparedness (UNRWA, UNICEF, FAO, UNSCOL and UN-Habitat);
Government officials at the central and regional level;
Local authorities regrouped in Unions of Municipalities and Steering Committees including national and international NGOs;
Local and international NGOs, and Donors.

II. RESOURCES

Total budget approved	:	USD 412,162.14
Total disbursements 1 Jan - 31 March 2011	:	USD 103,398.23
Available Balance	:	USD 308,763.91

CATEGORY	TOTAL BUDGET (USD)	TOTAL EXP (USD) 1Jan - 31 March 2011
1. Personnel (Incl. staff and consultants)	USD 258,192	USD 63,222.06
2. Contracts (Incl. companies, professional services)	USD 30,000	-
3. Training	USD 20,850	-
4. Transport	USD 13,400	USD 3,948.41
5. Supplies and commodities	USD 32,380	USD 5,274.57
6. Equipment	USD 10,500	USD 12,568.7
7. Travel	USD 13,376.26	USD 10,917.72
8. Miscellaneous	USD 6,500	USD 702.4
9. Agency Management Support	USD 26,963.88	USD 6,764.37
TOTAL	USD 412,162.14	USD 103,398.23

III. RESULTS

Progress in Project Implementation:

Project Outputs & Activities	Status
Output 1: Enhanced coordination at the field and national level through strengthening of existing Resident Coordinator's Office Sub-Offices.	
1.1 Liaise with authorities at the central, regional and local levels to ensure overall coherence of development interventions in line with Government priorities:	<p><u>RCO Sub-Office in the South</u> (Tyre): The Sub-Office met with Union of Tyre municipalities; Bint Jbiel municipality; ILO, and UNDP. The objective of these meetings was to discuss further coordination especially after re-structuring the Sub-Office;</p> <p>The sub-office maintained its support to the coordination office created within the Union of Municipalities of Tyre Region, and</p> <p>The sub-office continued to liaise with central and local authorities on an information sharing level. On the regional level contact was maintained with the Ministry of Agriculture and Ministry of Industry.</p> <p><u>RCO Sub-Office in the North</u> (Tripoli): The Sub-Office met with officials of the Ministry of Agriculture at the regional level to discuss the dairy sector in the North in preparation for the Dairy Sector coordination meeting which took place on 24 February 2011;</p>

	<p>The Sub-Office visited several municipalities in Akkar along with UNDP, ILO and UNFPA. These meetings varied in objective: monitoring, advocacy and implementation of activities under the MDG-F joint-programme;</p> <p>The Sub-Office also met with several mayors to discuss UN activities and to distribute UN publications, and</p> <p>The Sub-Office participated in the launching of the UNDP Local Economic Development Office at the Chamber of Commerce, Industry & Agriculture in Tripoli.</p>
<p>1.2 Liaise with civil society, national and international NGOs, donors and other multilateral partners to avoid duplications and promote synergies among the different development partners</p>	<p><u>RCO Sub-Office in the South:</u> The Sub-Office pursued its collaboration with civil society, national and international NGOs with a focus for this Quarter on planning and establishing Theme Working Sub-Groups on Education, Shelter, Health, and Livelihoods with the objective of coordinating, cooperating and with the possibility of collaborating on initiatives.</p> <p>The Sub-Office is also updating the mapping of actors and activities in the south to ensure all relevant information is located in a common database to avoid overlaps, identify gaps and focus work plans;</p> <p>The Sub-Office responded to invitations and participated in events organized by local and international NGOs in the South.</p> <p><u>RCO Sub-Office in the North:</u> The Sub-Office continued its collaboration with more than 30 stakeholders from the civil society, UN Agencies, national and international NGOs in both Nahr El Bared and Beddawi Camps to enhance the participation of local and international NGOs in the Clusters meetings;</p> <p>The Sub-Office is still in the process of mapping and updating all the activities undertaken by NGOs, INGOs and UN agencies in the North. The objective of this effort is to define who is doing what, where and when and determine the needs and gaps thus avoiding duplication.</p> <p>The Education Sub-Working Group organized a one-day event for children from age 10 to 12 years old, 607 children attended the day including 48 with special needs. In addition to UNRWA, eight local NGOs participated in organizing this day. The event included educational games, music and distribution of gifts to all participants;</p> <p>The Sub-Office provided technical and operational support to the MDG-F Programme “Conflict Prevention and Peace Building in North Lebanon”. The Office also continued to support the six UN agencies working on the Programme and actively participated in the technical bi-weekly meetings;</p> <p>The Sub-Office actively supported and monitored the MDG-F Socio-Economic Development training. The training is a component of the program that aims to build the capacity of local stakeholders in developing the olives and vegetables sectors in several Akkar border</p>

	<p>areas, and</p> <p>The Sub-Office continued to attend the UNRWA NMU biweekly management meetings.</p>
<p>1.3 Strengthen coordination mechanisms through the establishment of interagency, general and or sector coordination platforms</p>	<p><u>RCO Sub-Office in the South:</u> The number of Inter-Agency and General Coordination meetings were rationalized to better focus the meetings and to strengthen the information sharing and priority planning processes. These meetings are now held every two months. This led to a more coordinated approach focusing on the establishment of Theme Working Groups for the period covering Jan-March 2011;</p> <p>One Inter-Agency and one General Coordination meeting was conducted to introduce the TWGs plan; UNDP, ILO and UNIFIL were actively involved; INGOs participated in the meetings as well as the Ministry of Agriculture representative; the plan was endorsed to establish and hold TWGs meetings in the two month interval between the IA and GCM meetings;</p> <p>The Sub-Office continued to respond to a number of inquiries and requests regarding UN agencies and NGOs (contact lists, funding and available data on villages and municipalities), and</p> <p>The Sub-Office participated in the UNHCR-led Protection Cluster meetings for the development of a common and comprehensive rapid assessment tool and provided input to the Contingency Plan update.</p> <p><u>RCO Sub Office in the North:</u> Under the LRF # 21 project, “Recovery and Rehabilitation of Dairy Sector in Bekaa Valley and Hermel-Akkar Uplands”, the RCO Sub-Office collaborated with FAO to undertake a sector coordination meeting bringing together all NGOs, INGOs, UN Agencies, Ministries and cooperatives working on the agricultural sector and specifically livestock. The Sub-Office shared the mapping of all the activities being implemented in the sector. The Sub-Office is collecting information through bi-lateral meetings with representatives of concerned key line Ministries and organizations in addition to the mapping activity currently in progress. UN agencies working on dairy sector in Akkar agreed to convene a follow-up technical meeting in order to exchange/share experiences and lessons learned to better target their activities;</p> <p>In addition to many bilateral meetings with organizations in Beirut and throughout the North, 10 Cluster and Working Group meetings took place during the reporting period January – March 2011:</p> <ul style="list-style-type: none"> • three Education/Health/MHPS; • two Shelter/WatSan; • one Protection, and • four Education. <p>It is worth noting that the Protection Working Group was restarted due to the demand expressed by several NGOs operating in NBC and Beddawi Camp that there is a coordination need for protection issues and activities.</p>

1.4 Support the implementation of joint assessments and joint programmes.	The North Sub-Office has been actively supporting the MDG-F joint-program. In addition to technical support the office assists the various UN agencies with field work and monitoring on a needs basis. The Sub-Office is working with FAO and UNDP on analysis of the Dairy Sector in the North.
1.5 Support the implementation of a Contingency Planning/Response Plan at the regional level.	<p>Both Sub-Offices participated in the Protection Cluster meetings where a Rapid Assessment Tool was formed and adopted and the Contingency Plan updated.</p> <p>The IMU provides support to the Contingency Planning Core Group and Cluster Working Group in the management of relevant data and the production of associated materials such as the Contingency Plan documentation and training items.</p> <p>The IMU participated in two Cluster Technical Working Group meetings.</p>
Output 2: Comprehensive information Management Unit established.	
2.1 Develop, produce and post on the webpage a comprehensive database.	<p>The South Sub-Office ran a survey for Local and International NGOs working in South Office in order to update our Data. All up-to-date information could be accessed now on www.un.org.lb.</p> <p>The North Sub-Office continued uploading information to ensure an accurate update of all recovery operations information on the NBC website. www.lebanon-support.org/nbc.</p> <p>The IMU launched and presented the UN System website (www.un.org.lb) for all UN agencies in the UNCT meeting. Along with this the Information Unit continued to update and upload information (including the LRF subpage) on the website, through liaising with UN Agencies and their implementing partners, government ministries, national counterparts and civil society. All up-to-date information could now be accessed on www.un.org.lb</p>
2.2 Develop, produce and disseminate maps and related documents to support the recovery and development work	<p>The Sub-Offices was engaged in updating contacts list and mapping the activities of local and international non-governmental organizations, UN Agencies and civil society organizations working in the North and the South. Bi-lateral meetings oversaw the validation of the information and enhanced collaboration among the key stakeholders. This information will be incorporated into the UNRCO central information management system including its on-line facility through the IMU. The South Sub-Office launched a survey form for this purpose.</p> <p>IMU permanently updates maps related to Recovery Phase, Development phase, Administrative and Natural resources. The IMU also responded to requests for maps from UN agencies and their implementing partners.</p> <p><u>RCO Sub-Office in the South</u> continued liaising with UNIFIL regarding a shared data base.</p> <p><u>RCO Sub-Office in the North</u> continued to maintain an updated contact list of all active stakeholders in both Nahr el-Bared and Beddawi Camps. This list is shared with partners upon request. The Sub-Office has also developed a contact list for Akkar, Minnieh/Dinnieh and Tripoli.</p> <p>The IMU continued to liaise with UN agencies for the harmonization of</p>

	<p>data entry and information collection with the view of creating a compiled matrix for Lebanon. In this context, a number of meetings were held between RCO and UNIFIL in order to share and update information related to LRF and Quick Impact projects.</p>
2.3 Develop strong links with other GIS staff.	<p><u>RCO Sub-Office in the South</u> continued liaising with UNIFIL and other UN agencies including UNICEF regarding a shared data base.</p> <p><u>RCO Sub-Office in the North</u> maintained contact with the IMU in Beirut to facilitate the real time update of information and to assist with emergency planning, preparation and activation as required.</p>
2.4 Act as an information desk including the distribution of a daily media and situation review.	<p>RC Sub-Office in the North prepared minutes of meetings and other information and disseminated it to all participants and posted it online at www.lebanon-support.org/nbc.</p> <p>The Sub-Office prepares daily media review and disseminates it to all UN Agencies operating in the North. In addition, the Sub-Office prepares a monthly UN media observation report.</p> <p>IMU designed and produced the Quarterly Media Statistics Review (Jan-Mar 2011). This Quarterly Report analyzed the significant news items that focused on the UN system or particular UN agencies or activities to provide the UNCT with a picture of how the UN is perceived (“negative, positive, or neutral”) through all printed media in Lebanon.</p>
2.5 Support visibility, outreach and communications activities	<p>The Sub-Office in the north built a network of media reporters and outlets to cover UN activities in the North, in addition, occasionally the Sub-Office issued press releases for example the dairy sector coordination meeting/ceremony in Tal Abaas Al Gharbi, February 24</p> <p><u>The Sub-Office in the South</u> held General Coordination meetings and minutes were disseminated to all participants.</p>
Output 3: Support the coordination mechanism and visibility strategy of the Lebanon Recovery Fund	
3.1 Support the coordination of the UN agencies with regard to the implementation of the LRF.	<p>The North Sub-Office provided coordination support to FAO (LRF-21) and UNDP (LRF-24) throughout the reporting period.</p> <p>The South Sub-Office supported visiting missions and the LRF monitoring teams on visits to projects in the south.</p>
3.2 Produce a quarterly newsletter of the LRF activities.	<p><u>Information Management Unit</u> prepared and produced the third UNCT Newsletter (Jan-Mar 2011). This newsletter focused on UN agencies programmes and activities including LRF projects (LRF#21: Recovery and Rehabilitation of Dairy Sector in Beqaa Valley and Hermel-Akkar Uplands, LRF# 20: Support for Livelihoods and Economic Recovery, LRF#25 M&E Team) of the six participating agencies who work with their government Ministries and their interlocutors.</p>
3.3 Produce a brochure and other hard copy visibility material for the LRF.	<p>The Unit focuses on increasing the visibility of UN through creating promotional materials: a UN Brochure (a briefing on the UN agencies working in Lebanon was disseminated); UN Fact Sheet - “The Step by Step to Success Stories from the Field” (achievements of UN agencies in eight themes, including Gender, Environment, Partnership with the Government, Livelihood, Health, Education, Cultural Heritage, and Recovery). The IMU prepare and provide information kits to visiting delegations and mission to Lebanon.</p>

3.4 Produce posters of the LRF.	No new posters produced.
3.5 LRF documentation available in both UN System in Lebanon and MDTF websites.	The Information Management Unit continued to update and upload the LRF page (http://www.un.org.lb/Subpage.aspx?pageid=299) on the UNCT website. This page contains up to date information about all the 25 LRF projects along with a direct link to the project website (http://mdtf.undp.org/factsheet/project) and to the MDTF website (http://mdtf.undp.org/). Also the IMU uploaded LRF documentation such as LRF Brochure (English-Arabic), LRF progress Report and LRF Donor Meeting.
3.6 Develop and produce necessary tools serving the LRF communication strategy.	The LRF is in the process of developing its new communication strategy. LRF 18 will be supporting the implementation of this strategy in 2011.

Implementation Constraints

For both RCO Sub-Offices in Tyre and Tripoli, the continuing unstable security situation impacts adversely on their working environment and on the willingness of donors and International NGOs to expand their programmes.

Key Partnerships & Collaboration

The RCO Sub-Offices continued their partnerships and collaboration with the communities, local authorities, civil society organizations, international and national NGOs, donors and UN agencies throughout the reporting period.

KEY ACTIVITIES	January				February				March			
	1	2	3	4	1	2	3	4	1	2	3	4
Output 1 Enhanced coordination at the field level through strengthening of existing coordination sub-offices.												
Liaise with the central and regional level	x	x	x	x	x	x	x	x	x	x	x	
Strengthen relations with municipalities.	x	x	x	x	x	x	x	x	x	x	x	
Support advocacy campaigns regarding the rights of vulnerable groups, Set up a child protection platform												
Work towards the creation of a gender platform												
Coordination of Shelter/WatSan Cluster meetings (including agendas, MoM, and Action Plan)				x			x					
Coordination of Education, Health/MHPS Cluster Meetings (including agendas, MoM, and Action Plan)		x				x				x		
Coordination of Education Sub-Working group (including agendas, MoM, and Action Plan)			x		x		x			x		
Convening General Coordination Meetings (including agendas, MoM, and Action Plan)												

Attending UNRWA NMU Management Meetings	x		x		x		x		x		x	
Maintaining an updated contact list for active organizations in NBC	x	x	x	x	x	x	x	x	x	x	x	x
Liaising with local and international NGOs	x	x	x	x	x	x	x	x	x	x	x	x
Liaising with local authorities	x	x	x	x	x	x	x	x	x	x	x	x
Liaising with LPDC	x	x	x	x	x	x	x	x	x	x	x	x
Liaising with RRC												
Liaising with UN Agencies	x	x	x	x	x	x	x	x	x	x	x	x
Hold UN interagency meeting in the North for all UN agencies working in the area.												
Providing technical support to UN agencies in the North on a needs basis	x	x	x	x	x	x	x	x	x	x	x	x
Output 2 Comprehensive information collection system at the field level established and shared with stakeholders and the public at large.												
Re-design the data management system and upload relevant info on the website												
Create promotional material and a newsletter.												
Liaising with Lebanon Support and uploading necessary cluster documents to the website	x	x	x	x	x	x	x	x	x	x	x	x
Conducting Media Review												
Releasing a regular newsletter that covers all UNCT activities in Lebanon			x			x			x			x
Establishing a GIS system												
Maintaining an updated contact list for active UN agencies, municipalities, donors and line ministries in Lebanon	x	x	x	x	x	x	x	x	x	x	x	x
Mapping the activities of all organizations working in North and South	x	x	x	x	x	x	x	x	x	x	x	x
Output 3 Support the coordination mechanism and visibility strategy of the Lebanon Recovery Fund												
Produce a newsletter			x			x			x			x
Produce a brochure									x			
Produce posters												
Make available LRF documentation in both UN System Lebanon & MDTF websites			x			x			x			x
Develop LRF communications strategy						x						

Adjustments to strategies, outcomes or outputs:

RCO Sub-Office in the South.

The shift in focus of international and national NGOs to more active participation in the North and the continuing instability of the security situation in the South may require an adjustment during the 2011 to ensure the RCO Sub-Office in the South remains relevant and effective. This includes being able to mount a robust coordination response in support of any developing humanitarian emergency.

RCO Sub-Office in the North

The Office has adapted its work plan to reflect the changes and demands of UN agencies partners in the North. The Sub-Office has expanded its scope of work to the Akkar area and is working very closely with UNDP on coordination in Akkar.

INDICATOR BASED PERFORMANCE ASSESSMENT							
	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1 Enhance coordination of recovery and development activities in the field towards strengthening national capacity and ownership							
Output 1.1 <i>coordination at field and national level through strengthening of the existing RC office's in Lebanon</i>	<ul style="list-style-type: none"> • General Coordination Meetings. • Sector Meetings. • Cluster Meetings. • UN Interagency Meetings. • Number of joint field visits. • Number of sectors reports produced. • Number of analysis/assessments produced and posted on the web-page. 	N/A	<ul style="list-style-type: none"> • General Coordination Meetings are held on monthly basis. • Cluster Meetings are held on monthly basis. • Interagency Meetings are held on bi-monthly basis. • Bilateral meetings with municipalities, UN agencies, I/NGOs held on regularly. 	<p>North Sub-Office:</p> <ul style="list-style-type: none"> • three Education/Health/MHPS; • two Shelter/WatSan; • one Protection, and • four Education <p>South Sub-Office:</p>	<ul style="list-style-type: none"> • The Shelter/WatSan Cluster Meeting scheduled for March was postponed • In March the Protection was re-activated after suspension in February 2010 	<ul style="list-style-type: none"> • Minutes of General Coordination Meetings • Minutes of Sector Meetings posted on the web-page • Minutes of Cluster Meetings • Minutes of UN Interagency Meetings 	
Output 2.1 <i>Comprehensive Information Management Unit established</i>	<ul style="list-style-type: none"> • Assessments/reports related to development issues posted and number of hits on the website. • 3Ws maps produced and posted on the webpage. 	N/A	<ul style="list-style-type: none"> • Quarterly maps of 3 Ws. • Quarterly maps for each sector in each district. • Quarterly Reports for basic services available. 	<p>North Sub-Office:</p> <ul style="list-style-type: none"> • Action Plans for NBC Clusters are continuously updated. • 3 Ws map for North area is done and under continuous update. 	N/A	<ul style="list-style-type: none"> • Comprehensive database is maintained and results available to partners and stakeholders through the recovery section of the 	

	<ul style="list-style-type: none"> • Sector intervention maps produced and posted on the webpage. • Number of registered new users; poll participation rate, and number of hits on the website. 		<ul style="list-style-type: none"> • Capacity to provide other reasonable “ad hoc” mapping services to Clusters. • Mapping of all organizations working in North and South. • Minutes of meetings and relevant documentation of joint programme activities. • Dissemination of events and activities related to recovery and development activities at the national and local level. • Host a website where key documents, policies, best practices, assessments, cluster data, contact lists, 	<ul style="list-style-type: none"> • Sector or Sub-Sector mapping is being provided upon need and request. • Minutes of meetings is being prepared and timely disseminated. • The sub-office acts as a information dissemination hub in the region. • All relevant information and documents are being posted on www.lebanon-support.org/nbc website. • Daily media review is being prepared and disseminated to UN agencies acting in North Lebanon. 		<p>RC webpage</p> <ul style="list-style-type: none"> • 3Ws maps per area produced and posted on the web-page • Sector intervention maps produced for each of the sector working group 	
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			<p>news, impact monitoring, maps and other relevant documents and information can be shared with wider community.</p> <ul style="list-style-type: none"> • Summary of local media reviews. 				
<p>Output 3. <i>Support the coordination mechanism and visibility strategy of the Lebanon Recovery Fund</i></p>	<ul style="list-style-type: none"> • No overlapping or duplication in activities of LRF Projects. • Awareness on LRF activities increased and disseminated. 			<ul style="list-style-type: none"> • LRF projects monitored by RCO and M&E Unit. • Heightened visibility of all projects especially those which have closed during the quarter. • Information supplied to prospective donors. 			